

REQUEST FOR QUOTATION (RFQ): PROCUREMENT OF VERMICOMPOST

DATE: 1<sup>st</sup> March 2022

Dear Sir/Madam

We kindly request you to submit your quotation for the services as detailed in the Annexure of this RFQ.

When preparing your quotation, please be guided by the form attached hereto as Annexure. Quotations may be submitted on or before 08/03/2022 (08<sup>th</sup> March 2022), 18:00hrs (Indian Standard Time) through on-line submission to the following email id [remya@industree.org.in](mailto:remya@industree.org.in) by following the instruction below

1. The time zone indicated in the system is Indian Standard Time (GMT+5:30 hrs.). Date and time will be final and prevail over any other closing time indicated elsewhere in case they are different. The system will not accept any proposal after that time. It is the responsibility of the proposers to make sure proposals are submitted within this deadline.
2. Try to submit your quotations a day prior or well before the closing time. Do not wait until the last minute. If you face a technical issue(s) while submitting your proposal, please contact [IT.Ashok@industree.org.in](mailto:IT.Ashok@industree.org.in)
3. Quotations shall be submitted in English only, duly signed and stamped, and shall be marked with the note "RFQ –DD/ref nu/ "Title of RFQ"
4. The quotation price quoted need to be valid for 90 days
5. The currency of quotation needs to be in Indian Rupees and the quotation must be exclusive of applicable taxes. The quotation should separately refer to the taxes applicable.
6. All documentations, including catalogs, instructions, and operating manuals, shall be in English. Any documents in regional languages need to be accompanied with a true copy translation to English
  - a. Company profile (short info up to 1 page)
  - b. Copy of Company's Registration Certificate
  - c. Detailed technical description of the offered goods/services: brochures, technical data sheet and specifications
  - d. Quality document for the offered goods/services (quality/conformity certificate)
  - e. Full reference list demonstrating previous experience in delivering similar goods/services (List of similar projects in the last 2 years and a list of clients-including contact details and email addresses-for reference check)
  - f. Contact Person for Inquiries (Written inquiries only) [Ms. Remya Devan;](mailto:remya@industree.org.in)  
[remya@industree.org.in](mailto:remya@industree.org.in)
7. This RFQ is posted on <https://www.industree.org.in/> and may be amended. It is the responsibility of the applicant to regularly check the website to ensure they have the latest information pertaining to this notice of RFQ. INDUSTREE bears no responsibility for data errors resulting from transmission or conversion process.

SECTION 1	DETAILS OF PROCUREMENT AGENCY
NAME	INDUSTREE CRAFTS FOUNDATION
REQUEST FOR QUOTATIONS TITLE	PROCUREMENT OF VERMICOMPOST
OVERALL PROJECT SUMMARY	<p>Industree Foundation with support from HDFC has initiated Project Rural Institutions for Sustainable Empowerment (RISE) to promote sustainable cultivation of bamboo and ensure availability of responsibly sourced bamboo in the open market, while creating a positive environmental impact through sequestration of 76,500 tonnes of carbon in 25 years.</p> <p>The project will mobilize and aggregate 1200 farmers to form 5 Farmer Producer Organizations (FPOs) who will be supported in sustainable cultivation and harvest of bamboo for a period of three years. The project will be implemented in Chikmagalur, Hassan and Shivamogga districts of Karnataka.</p>
COMPANY DESCRIPTION	<p>Established in 2000, Industree Foundation holistically tackles the root causes of poverty by creating an ownership-based, organized creative manufacturing ecosystem for micro-entrepreneurs. Industree works with a vision to co-create an ecosystem with farmers, artisans, and stakeholders, creating a new way of building sustainable enterprises and work culture. Its mission is to work towards economically and socially empowering women from both agriculture and non-agriculture occupations. This is done by enabling them to equitably engage with global and local markets through producer-owned enterprises, thus becoming wealth creators for themselves, creating resilience to life crises, and helping society meet its sustainable development goals. Our approach has tripled the incomes of artisans in non-farm occupations by leveraging their artisanal skills and integrating them into the creative industries sector, reaching women artisans across India and Africa.</p> <p>Industree aspires to impact producers across agriculture and non-agriculture value chains. It seeks to give producers access to formal work in businesses that they collectively own, providing a stable and dignified alternative to the precarious informal sector. The foundation has implemented projects in</p>

	<p>Karnataka, Tamil Nadu, Odisha, Rajasthan, Andhra Pradesh in India, and Bahir Dar in Ethiopia, in partnership with organizations like UNDP, British Asian Trust, Social Venture Partners, National Skills Development Corporation, Odisha Forest Sector Development Project, The Freedom Fund, Tata Trusts, Welspun, Standard Chartered, Mastercard Centre for Inclusive Growth, International Trade Centre, USAID and HSBC-Impact Foundation.</p> <p>Apart from this, Industree has incubated and accelerated two profitable and globally compliant producer-owned enterprises Greenkraft and Ektha Apparel, which have generated USD 10M+ in combined cumulative revenue and has made inroads with both national and global brands through the two producer companies it has incubated for market connect.</p>
MANAGER & TITLE	Remya Devan, Manager – Project Operations
PHONE & EMAIL ID	remya@industree.org.in
DATE OF RFQ ISSUE	1 <sup>st</sup> March 2022
SUBMISSION DEADLINE	8 <sup>th</sup> March 2022, 18:00hrs IST
<b>SECTION 2</b>	<b>RFQ DOCUMENTS</b>
PROJECT DESCRIPTION	Industree Foundation is seeking quotations from vermicompost manufacturers and suppliers for supply of vermicompost to be supplied during the period between April-June 2022.
TARGETS	<ul style="list-style-type: none"> <li>Supply of 3,600 Quintal of quality vermicompost</li> <li>The vermicompost supplied shall be in conformity with the standards/specification in Annexure-II of the RFQ</li> <li>The rates quoted should be inclusive of the loading charges</li> </ul>
LOCATION	Chikmagalur, Hassan and Shivamogga districts of Karnataka. Details provided in Annexure III
DELIVERY REQUIREMENTS	<ul style="list-style-type: none"> <li>Packaging – 40 or 50 Kg bags</li> <li>The stock can be supplied in batches to the destinations mentioned in the Annexure-II of the RFQ</li> <li>The gap between the supply of subsequent batches shall not exceed 15 days</li> </ul> <p>The entire stock of vermicompost will have to be delivered by 30<sup>th</sup> June 2022.</p>
QUALITY ASSURANCE REQUIREMENT	<ul style="list-style-type: none"> <li>The quality specifications for the vermicompost is detailed in Annexure-II</li> <li>The sample from each batch will have to be sent to our office location in Chikmagalur for quality check. Details attached in Annexure-III</li> <li>A physical inspection of the vermicompost will also</li> </ul>

	be performed
PRIOR EXPERIENCE REQUIREMENT	3 years
<b>SELECTION CRITERIA</b>	
TECHNICAL WEIGHTAGE	70%
FINANCIAL WEIGHTAGE	30%
ELIGIBILITY CRITERIA	Submit a copy of the manufacturing license
TERMS AND CONDITIONS	The internal selection process is final
LEGAL REQUIREMENTS	Non profits/ For profits/Government institutions/Universities registered and functioning for 3 years minimum
PENALTIES AND INCENTIVES	Any delays other than force majeure might result in modification/ cancellation

<b>VENDOR RESPONSE</b>	
COMPANY NAME	
RFQ TITLE	
RFQ ID	
PROJECT LEAD & TITLE	
PHONE & EMAIL	
DATE SUBMITTED	
PROPOSED START DATE	
PROPOSED COMPLETION DATE	
<b>PROJECT MANAGEMENT</b>	
QUALITY ASURANCE PROCESS IF ANY	
PRIOR EXPERIENCE IN COMPLETON OF SIMILAR PROJECTS	
CERTIFICATIONS/ AFFILIATIONS IF ANY	
PROFILE OF KEY PEOPLE UNDERTAKING THE PROJECT	
DELIVERABLES PLAN	
<b>PRICING TEMPLATE</b>	

PRICE PER UNIT (EXCL TAXES)	
TOTAL COST (EXCL TAXES)	
PRICING DETAILS IF ANY	
FEEES, CHARGES & DISBURSEMENT	
SUB CONTRACTORS	
SECURITY REQUIREMENTS IF ANY	
PAYMENT SCHEDULES	
APPLICABLE TAXES	

## ANNEXURE-II

Quality Specification for Vermicompost:

The Vermicompost has to be enriched with microbial culture such as Azospirillum and Phosphorous Solubilizing bacteria with the following specification:

S No.	Parameter	Required Specification
1	Colour	Dark brown to black
2	Odour	Absence of foul odour
3	Base material	Cow dung + Agriculture residues/ Recycled Paper waste/ Wood pulp/ Saw dust
4	pH	6.5 to 7.5
5	Moisture	30-35%
6	Total organic carbon	20%
7	C:N Ratio	<20
8	Bulk density	0.7 – 0.9

## ANNEXURE – III

### Provisional List of Delivery Locations

<b>S No.</b>	<b>District</b>	<b>Delivery Location</b>
1	Chikmagalur	Aldur
2	Chikmagalur	Lakya
3	Chikmagalur	Muguthihalli
4	Chikmagalur	Uddaeboranahalli
5	Hassan	Dabbae
6	Hassan	Doddabydigere
7	Hassan	Hebbalu
8	Hassan	Sanyasihalli
9	Shivamogga	Battemallapa
10	Shivamogga	Haegoddu